



## **Brome Lake Boating Club (“BLBC” or “Club”)**

### **Club Regulations**

**Revised: February 2024**

#### **Safety and Security**

1. Club opening hours are from 7:00 AM to 10:00 PM. It is not permitted to be on property outside these hours. Members are advised that staff are not necessarily present at all times during the Club opening hours, which may limit access to certain Club facilities.
2. No swimming is permitted outside of daylight hours. Swimming is at your own risk when there is no lifeguard on duty. Lifejackets must be worn outside of the designated swimming area.
3. Children under 14 years of age must be accompanied by an adult in the swimming area and/or on the docks when there is no lifeguard on duty.
4. Club water equipment (sailboats, paddle boards, kayaks, canoes, etc.) can only be used when there are staff that are safety boat qualified on duty. While using Club water equipment, lifejackets and whistles must be worn by all Members and guests. Personal water equipment launched from Club property must be equipped as required by law (<https://tc.canada.ca/en/marine-transportation/preparing-operate-your-vessel/maintaining-safe-pleasure-craft>). Members are responsible for returning all Club equipment they have been using to its designated storage place.
5. Members are required to report hazards or safety concerns to a Club Manager.
6. Members are to close & re-lock all locked doors / gates / chain link fences after use.
7. Members are encouraged to exercise due diligence in observing suspicious behaviour and reporting said behaviour to the appropriate authorities.

#### **Conduct**

1. Members and guests are to extend their utmost respect and courtesy towards their fellow Members, guests, and Club employees.
2. Members or guests violating Club Regulations or behaving in an inappropriate manner may be requested to desist by any Member. Please see the Member Code of Conduct for further details – Members and guests are required to agree to uphold this Code.
3. Behaviour unbecoming of a Member may be subject to an inquiry and possible action by the Board of Directors.

#### **Damages**

1. Members shall be responsible for their conduct and that of their guests.
2. Misuse or conduct resulting in damage of Club equipment or property, by a Member or their guest, shall be the responsibility of said Member. The valuation of damages will be set forth by the Board of Directors.

## **Communications**

Requests, suggestions or complaints are to be made in writing to a Club Manager or the Executive Director. Please provide contact information and a signature to warrant a reply. Anonymous requests, suggestions, or complaints will be accepted but may not result in any action by the Club. BLBC is a member of Voile Québec, and as such, Members and guests may also choose to direct their complaints externally via the ["I File a Complaint"](#) service, for external mediation.

## **Guests**

1. Guests must be accompanied by their sponsoring member(s) on their first arrival at the Club and are required to sign the guest register located in the administrative / staff office every day they are on Club property.
2. All guest fees will be charged to the Member's account.
3. Each guest may visit the Club for up to 7 days from July 10 to August 6 or up to 14 days outside this period. No person who has been previously suspended or expelled may be introduced as a guest.
4. Guests do not have signing privileges to charge purchases to a member account.

## **Smoking, Alcohol, Cannabis, Illicit substances**

1. Smoking, vaping and the use of cannabis or illicit substances is strictly prohibited on Club property. This includes the parking area, docks, surrounding water and when using Club equipment.
2. Consumption or possession of alcoholic beverages on Club property is limited to Members and their guests eighteen years of age and over. Moderation is strongly encouraged. Members or guests exhibiting signs of intoxication may be asked to surrender their car keys to an employee and leave the premises by other means. Members or guests displaying disruptive behaviour under the influence of alcohol or suspected other substances will be asked to leave the premises.
3. Consumption of alcohol by Members or their guests is only permitted after 4:00 PM on weekdays and after 12:00 PM on weekends and can only be consumed when also accompanied with the consumption of food.
4. Use of Club water equipment while under the influence of alcohol, cannabis, or other illicit substances is strictly prohibited. Club staff reserve the right to deny access to Club water equipment to any member or guest who is displaying signs of impairment.
5. Employees are not permitted to possess or consume alcoholic beverages on Club property.
6. Empty liquor bottles (beer, wine or other) are not to be left on Club property; they are to be removed from the Club premises or deposited into the appropriate recycling receptacles.

## **Cleanliness**

1. Garbage and recyclables must be deposited in the appropriate receptacles.
2. Members are expected to keep their lockers, docks, and the Club premises clean and orderly.

### **Internet Access**

The downloading or viewing of pornographic or other violent or inappropriate content on property is strictly prohibited.

### **Dogs and other pets**

Dogs and other pets are not permitted on club property, apart from service animals. Service animals are not permitted in the swimming area or in areas designated for the preparation and serving of food. Members or guests with a service animal are required to clean up after their animal and are responsible for their behaviour towards others.

### **Parking**

1. Members who wish to use the Club parking lot must obtain a parking sticker from the office.
2. Members must park in designated areas only (when roped off, it is strictly forbidden to park on the grass).
3. Due to limited parking spaces available, Members are requested to limit themselves to one car per family. Larger vehicles (pick-up trucks, large SUVs, etc.) are required to park along the tree line.
4. Members are required to respect the signage and employee directions as to the flow of traffic and any other parking limitations.
5. The Club is not responsible for any theft or damages to parked vehicles.
6. Parking is prohibited in front of the catamaran and sailing area gates. Temporary access is permitted for loading and unloading boats.
7. Members in violation of parking rules may lose their parking privileges.

### **Advertising and Commercial Use**

1. The Club premises shall not be used for commercial purposes. Commercial sign or signs indicating "For Sale" on Members' boats or equipment are not permitted.
2. Advertising literature or notices shall be permitted on an exceptional basis only and must be directed to the office for approval prior to posting.

### **Purchases**

1. All purchases at the Club must be made on the P.O.S. (Point of Sale) system.
2. A Member's presence and signature is required for all transactions.
3. Purchases by members or guests may be made by debit card, Visa, or MasterCard.
4. Tipping or payment of gratuities to Club employees for services rendered is not permitted.

### **Club Boats and Water Equipment**

1. Club sail boats and other water equipment (paddle boards, kayaks, canoes, etc.) may not be operated by anyone without prior authorization from the appropriate Club staff.
2. Club motorboats may only be used by employees or, in the case of emergencies, Board members that are capable of operating the boat and in possession of a pleasure craft operating card. Emergencies are for prevention of personal injury and damage to boats of property.
3. Life jackets and whistles must be worn when using any boat owned by the BLBC.

## **Employees**

1. No Member or guest shall reprimand a Club employee.
2. Complaints regarding a Club employee's conduct or execution of their duties are to be directed to a Club Manager or the Executive Director.

## **Club Tools and Miscellaneous Equipment**

Small tools, equipment, and shop supplies are for repairs and maintenance of Club property. These items are not for Member use unless permission is obtained from an employee. If permission is obtained, all tools and equipment are to be returned by the Member to its designated storage space.

## **Picnic Area & BBQ's**

1. Gas grills and picnic tables are provided for the convenience of Members who wish to cook their meals outdoors.
2. Members are to exercise care when using the gas grills, turn off all the burners and propane after use, and report any equipment that is not functioning properly to the office. Grills should be cleaned after use.
3. You are asked to provide your own dishes, cutlery, napkins, and condiments. All non-reusable items must be disposed of in appropriate receptacles or removed from Club property.

## **Kitchen and Canteen**

1. Only authorized staff or trainees are allowed in the kitchen and canteen.
2. The kitchen is off limits to Members except when required for special events. Guests are not allowed access to the kitchen area. Members assisting with special events in the kitchen must be supervised by authorized staff and must follow the required sanitary measures for food handling.
3. The canteen will be locked when the staff is not cooking or serving meals. This is necessary to meet health and safety regulations and to maintain control of the food and condiments.

## **Other Restricted Access Areas**

1. The lounge and deck next to the office in the administrative building is reserved for adults only (18+). The gated zone on the deck of the main building facing the tennis courts is also reserved for adults only.
2. The rooms on the second floor of the administrative building are reserved for employees only, with permission from the management team.
3. The "tennis" room next to the stage in the main hall is reserved for employees only.

## **Bathrooms and Showers**

1. Outside of office hours the bathrooms can be accessed by using the code on the external door. Members are asked to ensure that the door is kept shut and locked after use. The code can be obtained from Club Managers at their discretion.
2. Supplies and cleaning materials in the bathrooms and storage closet are for use in the bathrooms only.

**Garbage and Recycling**

Please ensure that the lids on the receptacles are firmly shut after you use them.

**Laundry Facilities**

The Club does not provide laundry facilities to Members or guests. The washer and dryer are for the Club's use only.

Approved by the Board of Directors on February 5, 2024